

CAUSE #: D-1-FM-\_\_\_\_\_ IN THE INTEREST OF: \_\_\_\_\_

Travis County District Courts

OVER ONE HOUR CONTESTED CPS HEARING REQUEST (for matters set on or after Sept. 11, 2017)

**Instructions:** Please use this form to request a hearing in a CPS Matter if your matter cannot be heard in one hour or less. If your matter can be heard in one hour or less, please DO NOT USE THIS FORM (unless specifically instructed to do so by Court staff). Instead, please set any CPS matter requiring up to an hour directly through the Court Administrator's Civil Calendaring Online (CCO) system available online at: <http://www.traviscourtsapplications.org/portal>. ALL CPS motions requiring a hearing will be set on the MONDAY Contested CPS docket associated with the CPS judge who regularly handles the case, as follows:

- Judge Darlene Byrne: typically Mondays at 8:30am in the 126<sup>th</sup> District Court.
- Judge Aurora Martinez Jones: typically Mondays at 8:31am in Rm. 511 .

**ATTORNEYS: Before completing this form, please file the written motion(s) relevant to this hearing and attach a file-marked copy to your email tendering this form. If this is a de novo, please also attach the corresponding order.**

When you have completed ALL QUESTIONS on this form, please email the completed form and attached motion as.pdf or .doc attachments (with a Subject Line of "Hearing Request D-1-FM-.....") to :

- (1) [April.Morton@traviscountytexas.gov](mailto:April.Morton@traviscountytexas.gov) (for any CPS cases on Judge Martinez Jones' docket); or
  - (2) [Rene.Salinas@traviscountytexas.gov](mailto:Rene.Salinas@traviscountytexas.gov) (for any CPS cases on Judge Darlene Byrne's docket).
- You will be contacted by judicial staff regarding the scheduling of your hearing.

(1) IS THIS MATTER CURRENTLY A TMC, COS, OR PMC CASE? (If TMC or COS, please specify whether the case is usually heard on Judge Byrne's docket or Judge Martinez Jones' docket)

\_\_\_\_\_

(2) IS THIS A FAMILY DRUG TREATMENT COURT CASE? Yes -or- No

(3) HOW MUCH TIME IS REQUESTED FOR THE HEARING (cumulatively for all parties)? \_\_\_\_\_

(4) WHY CAN'T THIS MATTER BE HEARD IN ONE HOUR OR LESS? (Please elaborate in a manner that will justify the use of judicial resources for the amount of time requested...ie. "I am requesting 2 hours because this hearing will require the testimony of X number of witnesses")

\_\_\_\_\_

\_\_\_\_\_

(5) NEXT HEARING DATE: \_\_\_\_\_ / NEXT HEARING TYPE: \_\_\_\_\_ / TRIAL DATE: \_\_\_\_\_

DISMISSAL DATE: \_\_\_\_\_ EXTENDED DEADLINE? Yes -or- No

(6) WHEN ARE YOU REQUESTING TO HAVE THIS MATTER HEARD? IF THIS IS A TIME-SENSITIVE MATTER, PLEASE EXPLAIN

\_\_\_\_\_

**If the court authorizes the setting you have requested above**, please be aware that the authorization applies ONLY to the motion tendered with this form at the time the setting is requested. After the setting is authorized, should the nature and complexity of the setting request change (such as by amendment of your motion or filing of one or more additional motions), you will need to tender an amended setting request form or your hearing may be

considered waived. **If your setting is no longer needed or you believe your time estimate is less than the amount originally set, you are responsible for notifying the court as soon as possible. Please be aware that you must ANNOUNCE through the Court Administrator's Office by the deadline for any contested matter set on the MONDAY CPS Docket and you must APPEAR at the appropriate CPS Docket call for your matter on the day and time it is set. Attorneys should arrive at the appropriate CPS Docket call prepared to go forward and will receive more information at that time about the specific date and time the case will go forward that week. Please also note that the Court does not provide notice to parties of CPS matters set and it is your responsibility to notify all parties in accordance with the Texas Rules of Civil Procedure.**

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(Signature of Attorney Requesting Hearing)

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(Your Phone# for Scheduling Purposes)

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(Printed Name)

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(Party Who You Represent)